

PRIVACY & SECURITY INFORMATION NOTICE

RAISING AWARENESS ABOUT THE IMPORTANCE OF PROTECTING
THE PRIVACY & SECURITY OF SENSITIVE INFORMATION

PERSONAL PRIVACY MEASURES

Identity theft has become one of the most prevalent crimes in our society. We must remember that it is important to protect the information we gather about our clients and patients but to also to protect our own information.

The IRS and several other government agencies have provided information on their internet web pages about identity protection and recovery. For example on the IRS web site is says "Criminals use many methods to steal personal information from taxpayers. They can use your information to steal your identity and file a tax return in order to receive a refund." This should provide incentive to protect information. The IRS site then lists ten things you can do to help protect your identity: <http://www.irs.gov/newsroom/article/0,,id=202865,00.html>

The Federal Trade Commission (FTC) has other suggestions and is located at <http://www.ftc.gov/bcp/edu/microsites/idtheft/>. These suggestions include what to do if your information has been stolen but not yet used by the criminal and they have created a handy FTC Consumer Alert on "What to do if your personal information has been compromised":

<http://www.ftc.gov/bcp/edu/pubs/consumer/alerts/alt150.shtm>

Finally the California Office of Privacy Protection has solutions , some unique to California residents, and is located at <http://www.privacy.ca.gov/consumers.htm>

IF YOU HAVE ANY QUESTIONS PLEASE CONTACT:

David Nelson
Privacy Officer
County of San Diego
(619) 515-4243

David.Nelson@sdcounty.ca.gov



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